

23 February 1972

MEMORANDUM FOR: Logistics Services Division
Office of Logistics

SUBJECT : Headquarters Building Internal
"Red Line" Telephone Directory

The Office of Legislative Counsel requires eleven copies
of the Red Line Telephone Directory. Please forward these copies
to Room 7 D 35, Headquarters Building.

151
[Redacted]
Records Officer
Office of Legislative Counsel

25X1

Distribution:

Orig & 1 - Addressee

① - Subject
1 - OLC Chrono

OLC:jal

CONFIDENTIAL

18 FEB 1972

MEMORANDUM FOR: **Legislative Counsel, ATTN:**

25X1

SUBJECT : Headquarters Building Internal "Red Line"
Telephone Directory - April 1972

1. The Office of Logistics will publish a new Headquarters Building Internal "Red Line" Telephone Directory during the month of April. The cut-off date for the receipt of additions, deletions or changes to the personnel listings to appear in the April issue will be 2 March 1972.

2. These changes should be reported on Form 1932 (IBM card, Red Line Office File Copy) and submitted to Locator Control Officer, OP, 5E13 Headquarters Building, before 2 March 1972.

3. It is requested that operating officials submit to the Telephone Facilities Branch, 1C6207 Headquarters Building before 2 March 1972 information regarding the number of copies of the directory required and the building and room number to which they should be delivered.

4. In recognition of the sensitivity inherent in any document disclosing the names of CIA Officials, you are reminded that strict accountability, as prescribed in CIA Handbook dated 29 April 1965, shall be maintained for each copy of the directory. A memorandum certifying to the destruction of those copies of the October 1971 edition of the Directory charged to you must be forwarded to the Telephone Facilities Branch, 1C6207 Headquarters Building within 31 days after distribution of the April directory.

25X1

Chief, Logistics Services Division, OL

25X1

CONFIDENTIAL

